



RISK ANALYSIS WORKSHEET

Unit/Division/Institute Name: University Library

WORKSHEET 6

Inherent Risk:
Moderate
Assessed Risk:
Low

Risk description: Inability to provide services to support external providers

Risk category: Operational

Related objective: Provision of quality service.
Client satisfaction

Possible causes/risk factors:

- Lack of detail in Agreement between partner and University
- Programs introduced without adequate recognition of requirements
- Staff lack necessary language skills
- Lack of clarity or acceptance by clients of different conditions of access.
- Restrictions on access to licensed resources

Possible effects:

- Inequality in resource provision to different cohorts of students
- Loss of reputation.
- Range or quality of Library services limited
- Low staff morale.
- Inability to develop new services

INHERENT RISK SCORE (assuming no controls)	Consequence C	Likelihood L	Total* C+L	Total Score:
Revenue, cost or liability				2 – 5 = Low 6 = Moderate 7 = High 8 – 10 = High+
People				
Reputation and Political	3	3	6	
Project performance				

*when scored on more than 1 row, select the highest total as the score

Current controls/mitigating factors:

- Improved Program Approval process
- Academic Library teams
- Library Impact Statements
- Quality feedback loops.
- Increasing availability of online resources

ASSESSED RISK SCORE (considering controls)	Consequence C	Likelihood L	Total* C+L	Total Score:
Revenue, cost or liability				2 – 5 = Low 6 = Moderate 7 = High 8 – 10 = High+
People				
Reputation and Political	3	2	5	
Project performance				

*when scored on more than 1 row, select the highest total as the score

Date: May 2006