



## Collection Development and Information Access Policy

This policy replaces “Resources to support teaching, learning and research”. It is informed by the University’s [Digital Strategy](#) and supplemented by the policies below:

- [David Murray Collection Development Policy](#) (PDF 91kb, opens in new window)
- [Donations & Gifts](#) (PDF 70kb, opens in new window)
- [English Language Resources](#) (PDF 85kb, opens in new window)
- [Gavin Walkley Collection Development Policy](#) (PDF 75kb, opens in new window)
- [Indigenous Studies Collection development policy](#) (PDF 104kb, opens in new window)
- [Teaching Resource Collection collection development policy](#) (PDF 128kb, opens in new window)
- [Weeding and Relegation Policy](#) (PDF 88kb, opens in new window)

### 2. Purpose

The Collection Development and Information Access Policy (hereafter referred to as The Policy) supports the teaching, learning, research and cultural activities of the University by acquiring or otherwise providing access to information resources in a variety of formats.

### 2. Guiding Principles

Purchase, subscription, provision of access to free and open source resources and arrangements with other libraries and information providers are all methods used to meet the information needs of the university and its community

- Online versions of information resources are acquired in preference to those in print or analogue form.
- Print and other analogue versions are made available where these remain the only format available or where a compelling case can be made for a different format.
- Unlimited and multi-user access licences are preferred over more restricted licences
- Students are expected to purchase textbooks. The Library will normally only purchase a single print copy of designated text books (Academic Board, 24 June 2005) and only if a digital copy is unavailable

- Specialist research needs may be met through Document Delivery and Interlibrary Loan
- The purchase, acquisition and provision of access to information resources is limited by legal and technological constraints as well as by available funding. The Library will not usually acquire resources:
  - in obsolete formats
  - where access is unduly limited by copyright or license e.g. psychological tests restricted to accredited psychologist practitioners
  - available only as software limited to installation on stand-alone computers

### **3. Primary User Group**

Staff and students of the University.

The Library seeks to provide access to resources used by students across multiple disciplines as well as to resources supporting small groups of specialist researchers. Its collections are intended to balance the sometimes competing needs of teaching, learning and research

Classroom resources or research datasets which provide restricted access are not subscribed to or purchased.

### **4. Scope**

#### **4.1 General**

Recommendations for information resources are encouraged from staff, students and other users of the Library.

The advice of Divisions and Research Centres is sought in determining priorities in the selection and retention of individual journal and database subscriptions.

Information resources may be partially or fully funded by Research Centres, Schools or Divisions

The Library determines the appropriateness of subscribing to large multi-disciplinary electronic collections (aggregations)

Final decisions for the purchase of all Library materials rest with the University Librarian.

#### **4.2 Subscriptions**

The Library will not purchase titles in print where an online version is available unless there is a strong justification from the relevant school/research centre.

Where practical the Library replaces print titles with the online version.

### 4.3 Licence terms

Materials will not be purchased or subscribed to where acceptable licence terms cannot be negotiated.

### 4.4 Language

Priority is given to resources in the English language. Exceptions to this will be made where required for teaching or research.

### 4.5 Exclusions

The library is responsible for several [archival collections](#) which contribute to the political, social and public health history of Australia, and in particular of South Australia. They support areas of research interest to the University and general public.

Archival collections are not for loan and are not covered by this Policy.

## 5. Access to resources and collections

All visitors to the Library may use available print resources.

Access to ebooks and online databases and full-text journals subscribed to by the Library is restricted by licence to current staff and enrolled students of UniSA. Authorised users may view, print and/or download contents from these services provided such use is for study, teaching or research, does not constitute sequential and systematic downloading of an unreasonable volume of licensed content or amount to or result in commercial distribution or plagiarism.

Use of electronic resources is limited by the appropriate licence conditions, copyright legislation, the University policy on [Acceptable Use of Information Technology \(IT\) facilities](#) and the [University By-law 7 - Disorderly or offensive behaviour](#)

## 6. Approval and Version History

Date	Action
August 2001	Created as "Online Resources Policy"
December 2003	Revised and renamed as "Resources to support teaching, learning and research by LLT"
September 2009	Reviewed and amended by LOG
March 2011	Replaced by "Collection Development and information access policy with Recommendations that: "the Library strengthens its e-preferred practice by moving from purchasing ebooks rather than print only if that format exists at the time of order, to holding orders for print editions for up to 12 weeks if publication of an ebook is imminent"
March 2012	Inclusion of reference to Digital Strategy approved by LOG